1. Assisted [Level] students in coming up with and executing detailed final projects for exhibition.
2. Facilitated group sessions and provided one-on-one support.
3. Planned [Number] in-school and external student exhibitions.
4. Assisted in developing student-led after-school tutoring program to teach at-risk students.
5. Prepared and gathered materials for detailed lesson plans.
6. Developed lesson plans surrounding various types of art, history and culture.
7. Planned and executed activities to promote [Skill], [Skill] and [Skill] development.
8. Maintained daily student records and evaluated student progress.
9. Documented student attendance and progress against goals.
10. Met with parents to resolve conflicting educational priorities and issues.
11. Conducted research, gathered information from multiple sources and presented results.
12. Resolved problems, improved operations and provided exceptional service.
13. Demonstrated respect, friendliness and willingness to help wherever needed.
14. Participated in continuous improvement by generating suggestions, engaging in problem-solving activities to support teamwork.
15. Increased customer satisfaction by resolving [product or service] issues.
16. Eliminated downtime and maximized revenue by providing top project quality control.
17. Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.
18. Created plans and communicated deadlines to ensure projects were completed on time.
19. Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.
20. Handled [number] calls per [timeframe] to address customer inquiries and concerns.